

[Your full postal address]

[Lebara phone number]

[The date]

LEBARA

Legal Department

1st FLOOR

25 COPTHALL AVENUE

LONDON

EC2R 7BP

Dear Sir or Madam

SUBJECT ACCESS REQUEST

Please supply the information about me I am entitled to under the Data Protection Act 1998 relating to: [give specific details of the information you want, for example:]

- Your call history between [date] and [date];
- Your CRM notes between [date] and [date];
- Your top up history between [date] and [date];
- Your data history between [date] and [date]

Please note my contact details to which the above information can be sent:

- [insert your full name]
- [insert your full postal address]
- [Insert your email address]

I have included the following;

- ID - a copy of a valid driver's licence, or passport.
- The fee of £10.00 (cheque / Postal order to be made payable to Lebara Limited)

I understand that a request for information under the Data Protection Act 1998 will be responded to within 40 days and this time period does not begin to run until all of the above have been received.

If you do not normally deal with these requests, please can you pass this letter to your Data Protection Officer.

Yours faithfully,

[Signature]